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| 17th July 24 |
| Establish a Task & Finish Group – Home to School Travel (July) CIPFA Financial Management Code |
| 11th September 24 |
| Cabinet Member Priorities of the year Workforce Reports and HR Response to Staff Survey |
| 9th October 2024 |
| Budget Pre-Engagement |
| 6th November 24 |
| Reserves Position Council Tax Arrears and Collection Establish a Task & Finish Group – Review Agency Staff and Staff Sickness |
| 8th January 2025 |
| Draft Medium-Term Financial Strategy Budget Consultation |
| 12th February 25 |
| Council Investment Portfolio Procurement and Social Value Recruitment and Retention |
| 26th March 25 |
| #CovConnects Task and Finish – Home to School Taxi (Final Report) |
| 2024/25 |
| Council Office Accommodation Budget Pre-Budget Report following Cabinet 10/12/24 Artificial Intelligence Policy |
| 2025/26 |
| Outturn Performance for the Tax year 2024/25 Reserves Position |
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Finance and Corporate Services Scrutiny Board (1) Work Programme 2024/25

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-------------------------------|--|---|--|
| 17 th July 24 | Establish a Task & Finish Group – Home to School Travel (July) | Agreed to establish a Task and Finish Group to review the current DPS arrangement in order to ensure best value for the home to school taxi service | Jeanette Essex, Rob Amor, Ewan Dewar, Sarah Elliot |
| | CIPFA Financial Management Code | briefing note and appendix containing an assessment against a number of prescribed standards. | Phil Helm / Cllr Brown |
| 11 th September 24 | Cabinet Member Priorities of the year | Item to discuss the highlights of the year of the Cabinet Member where Scrutiny Board members can pick up on any areas that they'd like to take forward. | Cllr Brown |
| | Workforce Reports and HR Response to Staff Survey | Workforce Reports to include Work on Health and Wellbeing and update regarding the proposed HR response to the findings of the survey and progress of the emerging HR plan at a future meeting. | Susanna Chilton / Cllr Brown |
| 9 th October 2024 | Budget Pre-Engagement | Pre-cursor to the established budget setting process/consultation. Pre-consultation scoping | Cllr Brown, Barry Hastie, Tina Pinks, Phil Helm |
| 6 th November 24 | Reserves Position | Reserves position 23/24 statement | Barry Hastie / Cllr Brown |
| | Council Tax Arrears and Collection | To consider what steps the Council are taking to ensure good rates of Council Tax collection as well as national comparators To include – understanding the process of collecting arrears, how are individuals supported when in difficulty. | Barrie Strain Cllr Brown |

Finance and Corporate Services Scrutiny Board (1) Work Programme 2024/25

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|------------------------------------|--|--|--|
| | Establish a Task & Finish Group – Review Agency Staff and Staff Sickness | To establish a Task and Finish Group to review issues around the use of agency staff and staff sickness. | Susanna Chilton |
| 8th January 2025 | Draft Medium-Term Financial Strategy | To discuss the draft Council's Medium Term Financial Strategy prior to its development for approval at Cabinet and Council. To include information on distribution of Government funding which had been identified in the 2024 Autumn Budget if available | Cllr Brown /Barry Hastie/ Tina Pinks / Phil Helm |
| | Budget Consultation | | Tina Pinks Cllr Brown |
| 12th February 25 | Council Investment Portfolio | Risks and returns | Barry Hastie / Cllr Brown |
| | Procurement and Social Value | Procurement Strategy to include the procurement process and updates to the Council's framework in preparation for the implementation of the Procurement Act and associated regulations | Cllr Brown Rob Amor Remi Aremu |
| | Recruitment and Retention | Diversity within recruitment and retention (SB1) | Susanna Newing Cllr Brown |
| 26th March 25 | #CovConnects | further report at a future meeting which would focus on partnerships and how they work in practice. To include progress around Digital Exclusion as identified in Scruco on the 25 th September. | Cllr Brown/Cllr Hetheron Adrienne Bellingeri, Laura Waller |

Finance and Corporate Services Scrutiny Board (1) Work Programme 2024/25

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|----------------|--|---|--|
| | Task and Finish – Home to School Taxi (Final Report) | | |
| 2024/25 | Council Office Accommodation | Review the usage of Council office space within the context of making savings. | Cllr O'Boyle Cllr Brown Richard Moon |
| | Budget Pre-Budget Report following Cabinet 10/12/24 | | Tina Pinks, Cllr Brown |
| | Artificial Intelligence Policy | A further item to consider how AI can be used strategically to save money and improve service delivery. Include Digital Strategy with Paul Ward, Referred to Scruco in March 2025 | Cllr Hetherton Paul Ward |
| 2025/26 | Outturn Performance for the Tax year 2024/25 | Meeting to take place municipal Year 25/26 | Barrie Strain / Cllr Brown |
| | Reserves Position | Reserves position 23/24 statement – During Q4 (July) | Barry Hastie / Cllr Brown |